

### CANCELLATION POLICY:

**All cancellations and refund requests must be in writing.**  
Cancellations received more than 21 days prior to the conference start date will incur a \$100 administrative fee. There is no refund for cancellations received within 21 days of the conference start date.

### DELEGATE INFORMATION:

Title:	First Name:	Last Name (Surname):	IIA Member #:
Job Code:	Industry Code:	Designation: CIA <input type="checkbox"/> CCSA <input type="checkbox"/> CGAP <input type="checkbox"/> CFSA <input type="checkbox"/>	
Organization:		Position:	
Organization Address:			
City:	State:	Postal Code:	Country:
Tel:	Cell:	Fax:	
Email:		Emergency Contact/Phone:	
Dietary Requirements? <input type="checkbox"/>	Please specify:		
Special Requirements? <input type="checkbox"/>	Please specify:		

### FEES:

**Note: Package A requires a conference hotel to be reserved during registration**

	PACKAGE A (by Mar 31, 2010)	PACKAGE A (after Mar 31, 2010)	PACKAGE B (by Mar 31, 2010)	PACKAGE B (after Mar 31, 2010)
IIA Members	US \$1,600 <input type="checkbox"/>	US \$1,700 <input type="checkbox"/>	US \$1,800 <input type="checkbox"/>	US \$1,900 <input type="checkbox"/>
IIA Non-Members	US \$1,750 <input type="checkbox"/>	US \$1,850 <input type="checkbox"/>	US \$1,950 <input type="checkbox"/>	US \$2,050 <input type="checkbox"/>
Society Emeritus	US \$ 800 <input type="checkbox"/>	US \$ 800 <input type="checkbox"/>	US \$ 800 <input type="checkbox"/>	US \$ 800 <input type="checkbox"/>

### SOCIAL EVENTS:

Please indicate which events you plan to attend: Sunday Welcome Reception  Monday Vendor Reception  Tuesday Gala

Additional Tickets: Sunday Welcome Reception (\$100) \_\_\_Qty. Tuesday Gala (\$150) \_\_\_Qty.

### HOUSING:

Rates are per night and do not include applicable taxes & fees.

**Reservations cannot be made without providing a valid credit card.**

	Room Type	Rate
Omni Hotel at CNN Center	Standard Extra person	US \$190 <input type="checkbox"/> US \$20
Embassy Suites at Centennial Olympic Park	Standard Extra person	US \$224 <input type="checkbox"/> US \$20
Atlanta Marriott Downtown	Standard	US \$199
Marriott Marquis Atlanta	Standard Single Extra person	US \$185 <input type="checkbox"/> US \$20
Ritz-Carlton Atlanta Downtown	Standard Extra person	US \$205 <input type="checkbox"/> US \$25
Check-In Date:	Check-Out Date:	
Smoking Preference: Smoking <input type="checkbox"/> Non-Smoking <input type="checkbox"/>		
Smoking and room type preference are based on hotel availability at time of check-in. Hotel cancellation requests must be made in writing no later than 7 days prior to check-in to receive a refund.		

### DELEGATE GUEST:

How many Delegate Guests will accompany you?		
None <input type="checkbox"/>	1 Guest US \$375 <input type="checkbox"/>	2 Guests US \$750 <input type="checkbox"/>
First Name:		
Last Name (Surname):		
Dietary Requirements? <input type="checkbox"/> Special Requirements? <input type="checkbox"/>		
Please specify:		
First Name:		
Last Name (Surname):		
Dietary Requirements? <input type="checkbox"/> Special Requirements? <input type="checkbox"/>		
Please specify:		
<b>Social Events:</b>		
Sunday Welcome Reception <input type="checkbox"/>	_____ Qty.	
Monday Vendor Reception <input type="checkbox"/>	_____ Qty.	
Tuesday Gala <input type="checkbox"/>	_____ Qty.	

### ROOM RESERVATION GUARANTEE:

All hotel reservations require one night's deposit in advance which will be charged approximately 30 days prior to your arrival. Deposits are refundable if cancellation notice is received at least 7 business days before arrival. Any changes or modifications must be directed to the Conference Registrar.

Card #:	Exp.
Name on Card:	

### PAYMENT INFORMATION:

**Registration fees must be paid within 14 days of registration or registration will be cancelled.**

Total amount due in US \$	Charge to: Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Wire Transfer <input type="checkbox"/>
Card #:	Exp.
Name on Card:	
Signature:	
<b>Mail payments to:</b>	Wire Transfer (Add \$15 bank transfer fee): Please email the conference registrar for wire transfer information Email: info@iia2010atl.org Fax: +1 404-325-4053
IIA's International Conference 2010 887 W Marietta St NW Studio S-107 Atlanta, GA 30318 USA Fax: +1 404-325-4053	